

REPUBLIC OF RWANDA



HIGHER EDUCATION COUNCIL

P.O. BOX: 6311, KIGALI - RWANDA

**APPLICATION REQUIREMENTS FOR THE EQUIVALENCE CERTIFICATES OF
HIGHER EDUCATION CERTIFICATES OR DEGREES**

Reference to the Ministerial Order N° 003/MINEDUC/2021 of 20/10/2021 determining the Rwanda Qualifications Framework, especially in the Chapter III, Article 9, on content of the application file for equivalence for higher education certificate or degree;

An application file for equivalence of higher education certificate or degree contains the following documents:

1. A well filled application form;
2. A notarized copy of Certificate or Degree for which the equivalence is applied for;
3. Notarized copies of academic transcripts for each level;
4. A notarized copy of Certificate or Degree that served as the basis to be admitted in level of higher education;
5. A copy of applicant's ID card or passport;
6. A recognition letter issued by relevant Examination Body or a proof of online assessment, for graduate studying through online mode of delivery.

Additional requirements set by HEC:

- 1) Travel documents with signed VISA for applicants with foreign qualifications;
- 2) A service certificate for foreign applicants working in Rwanda;
- 3) An admission letter for Foreign Applicants Studying in Rwanda;
- 4) An official email of the awarding institution provided on the application form.

Done at Kigali, 02/11/2021

HEC Management

